

eExam Question Bank

Coursecode:

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<input type="checkbox"/>	Question Type	Question	A	B	C	D	Answer	Re
<input type="checkbox"/>	FBQ	Centralization of authority is one source while <input type="text"/> is the spreading of authority take decisions down the organization line.		decentralization				
<input type="checkbox"/>	FBQ	There are necessary and sufficient conditions which must be on ground before delegation of authority can work. This include <input type="text"/>	delegate by expected results	Selecting an appropriate subordinate for delegation				
<input type="checkbox"/>	FBQ	The recognized disadvantages of delegations of authority is not <input type="text"/>						
<input type="checkbox"/>	FBQ	The recognized advantages of delegation exclude <input type="text"/>	It increases the manger's burden since a manager generally has responsibility for more tasks than he can perform.					
<input type="checkbox"/>	FBQ	Limitations of staff Relationships include <input type="text"/>	Absence of responsibilities for results	Undermining line authority				
<input type="checkbox"/>	FBQ	Advantages of Staff Relationship include <input type="text"/>	though the professional advice that the staff manager provides from time to time manager make the work of the line manager to be easier.	rising from "a" above, there is improvement on the quality of the work of the line manager in two ways.				
<input type="checkbox"/>	FBQ	Delegation of authority is used to mean the granting of right and approval from a superior source to a subordinate to function within prescribed limits <input type="text"/>	true	yes				
<input type="checkbox"/>	FBQ	Authority and responsibility always go together and they can <input type="text"/>	not be separated					
<input type="checkbox"/>	FBQ	Centralization of authority is a rare case because absolute centralization means that there is no <input type="text"/>	organization					
<input type="checkbox"/>	FBQ	Experts is only relevant to an organization when it is used to <input type="text"/>	solve problems and contributing to the attainment of organizational objectives					

<input type="checkbox"/>							
<input type="checkbox"/>	FBQ	Imperative of functional authority performed the following except <input type="text"/>	does not makes the manager to exercise his authority by employing his expertise on matters relating to his training.				
<input type="checkbox"/>	FBQ	<input type="text"/> authority refers to the right which an individual or department has through the process of delegation to control specified processes, practices or other matters relating to activities in other departments.	Functional				
<input type="checkbox"/>	FBQ	<input type="text"/> means the provision of special services to the line managers.	Staff Relationship				
<input type="checkbox"/>	FBQ	Advantages of line relationships exclude <input type="text"/>	It does not create confidence in the mind of the manager.				
<input type="checkbox"/>	FBQ	<input type="text"/> is the identification of necessary activities for the production and sales of product.	Product departmentation				
<input type="checkbox"/>	FBQ	No management function can be performed in the absence of communication which can be <input type="text"/>	oral or written or non verbal				
<input type="checkbox"/>	FBQ	Advantages of Product Departmentation exclude <input type="text"/>	Every thinking and action are not necessary so that the product may be successful in the market.				
<input type="checkbox"/>	FBQ	Line Relationship implies <input type="text"/>	the authority to take action and make decisions.				
<input type="checkbox"/>	FBQ	The overriding criterion for judging a department as being staff is that it is not involved directly in the <input type="text"/>	production process				
<input type="checkbox"/>	FBQ	<input type="text"/> is grouping of activities so that they can reflect a primary interest in customers.	Departmentation by Customer				
<input type="checkbox"/>	FBQ	The <input type="text"/> is used not only to produce and to market but also to carry out the required engineering and services associated with the products.	authority				
<input type="checkbox"/>	FBQ	<input type="text"/> form of departmentation is attractive to large scale organizations whose organizations spread over large geographic areas.	Departmentation by Geographic area				

<input type="checkbox"/>							
<input type="checkbox"/>	FBQ	Departmentation by enterprise function has the following function except <input type="text"/>	It shows in a logical manner the basic functions that are being performed in the organization.	The form of departmentation again follows the principles of occupational specialization.			
<input type="checkbox"/>	FBQ	Basic enterprise functions are <input type="text"/>	Production	Financing			
<input type="checkbox"/>	FBQ	The features of an informal organization exclude <input type="text"/>	association not merely as social interactions				
<input type="checkbox"/>	FBQ	Some equate an organization with <input type="text"/> such as Guinness Nigeria Plc, Fan Milk of Nigeria Plc among others.	an enterprise				
<input type="checkbox"/>	FBQ	Planning also ensures control through <input type="text"/> and feedback.	measurement				
<input type="checkbox"/>	FBQ	The persons in a formal organization must be able to communicate with one another through the appropriate channels which have been created. Consequently the issue of keeping malice with a fellow worker(s) is ruled out because everything works in a formal organization without communication taking place as <input type="text"/>	false				
<input type="checkbox"/>	FBQ	A <input type="text"/> which is a social system has its roles deliberately created so that the objectives of the organization can be achieved.	formal organization				
<input type="checkbox"/>	FBQ	In an organization, nothing would done without <input type="text"/>	communication				
<input type="checkbox"/>	FBQ	Through proper organizing all obstacles are <input type="text"/>	removed				
<input type="checkbox"/>	FBQ	Organizing can be thought of as <input type="text"/>	identification and classification of required activities necessary for the accomplishment of the objectives of the organization	the grouping of the activities identified in 'a'			
<input type="checkbox"/>	FBQ	The third Conditions for Organizing is <input type="text"/>	authority				
<input type="checkbox"/>	FBQ	Disadvantages of Planning exclude <input type="text"/>	Planning prevent wastage.				
<input type="checkbox"/>	FBQ	<input type="text"/> form the knowledge of and proficiency in activities involving methods, procedures and processes.	Technical skills				

<input type="checkbox"/>							
<input type="checkbox"/>	FBQ	For the Nigerian environment which is erratic and turbulent, short term objective is usually less than one year. This statement is link with <input type="text"/>	short term				
<input type="checkbox"/>	FBQ	<input type="text"/> range from supplying of adequate product/services at reasonable prices to the customers ensuring that the share holders get good dividends, giving employment to the members of the public, paying taxes to the government among others.	Social Obligation Objectives				
<input type="checkbox"/>	FBQ	The idea of choice suggests that at least there must be <input type="text"/> solutions to the existing problem.	two	2			
<input type="checkbox"/>	FBQ	The manager should determine the required resources needed in selecting an <input type="text"/>	option				
<input type="checkbox"/>	FBQ	The data having been assembled the next stage is for management to work out possible <input type="text"/>	solutions				
<input type="checkbox"/>	FBQ	A <input type="text"/> is therefore regarded as commitment to action.	decision				
<input type="checkbox"/>	FBQ	<input type="text"/> provides more revenue to the organization and promotion opportunities for the employees.	Adequate growth				
<input type="checkbox"/>	FBQ	Long term Objective is usually <input type="text"/>	more than five years				
<input type="checkbox"/>	FBQ	The types of objectives are indicated in the time in which the objectives are to be accomplished. There are therefore <input type="text"/> bjectives.	3				
<input type="checkbox"/>	FBQ	Planning and decision making cannot take place unless there is <input type="text"/>	system				
<input type="checkbox"/>	FBQ	In the process of planning in an organization <input type="text"/> is being made.	decision				
<input type="checkbox"/>	FBQ	<input type="text"/> is defined as the design of a desired future and of effective and efficient way of bringing it about.	Planning				
<input type="checkbox"/>	FBQ	<input type="text"/> is aimed at calculating or predicting what is likely going to happen in the future.	Forecasting				
<input type="checkbox"/>	FBQ	<input type="text"/> is the ability to solve problems in ways that will benefit the organization.	Design skill				
<input type="checkbox"/>	FBQ	<input type="text"/> involve cooperating with one another as a team by creating an environment when people feel secured and free to express their opinions.	Human Skills				
<input type="checkbox"/>	FBQ	Increasing productivity lowers <input type="text"/> of the product.	unit cost				

<input type="checkbox"/>							
<input type="checkbox"/>	FBQ	Linked to [] is the productivity objective.	profit objective				
<input type="checkbox"/>	FBQ	A business organization must have an objective showing its nature, that is its []	mission statement				
<input type="checkbox"/>	FBQ	The features or characteristics of a good objective include []	Measurable				
<input type="checkbox"/>	FBQ	Those that practice management by carrying out the functions of management are called []	managers				
<input type="checkbox"/>	FBQ	The aim of all managers whether a senior manager or a junior one is the same. It is to make surplus or what some people called []	profit				
<input type="checkbox"/>	FBQ	The manager, always aim towards [] so that the unit cost will always be smaller.	producing more				
<input type="checkbox"/>	FBQ	The appropriate Law(s) to [] the business depends on the type of business and we have different forms of business organizations.	register				
<input type="checkbox"/>	FBQ	CAMD means []	Companies and Allied Matters Decree				
<input type="checkbox"/>	FBQ	Limited liability Company demerit include []	ease of ownership transfer				
<input type="checkbox"/>	FBQ	The [] concerns the norms, tastes, and habit of the target population in the community.	social environment				
<input type="checkbox"/>	FBQ	Population and its distribution constitutes the target markets for goods and services. This can be linked with []	Social Environment				
<input type="checkbox"/>	FBQ	The employees in a formal organization must share a purpose and the purpose is the reason why the organization []	is in existence				
<input type="checkbox"/>	FBQ	[] determine business practices and investment climate in the economy.	Government policies				
<input type="checkbox"/>	FBQ	Partnership business merits exclude []	Profits are shared				
<input type="checkbox"/>	FBQ	Sole Proprietorship or one man business or one woman business advantages exclude []	owner bears the loss alone				
<input type="checkbox"/>	FBQ	Nigeria has an estimated area of [] square kilometer	941849	nine hundred and forty one thousand eighth hundred and forty nine			

<input type="checkbox"/>							
<input type="checkbox"/>	FBQ	<input type="text"/> devote equal time to planning, organizing and leading, that is, equal time to administration and execution.	Middle level managers				
<input type="checkbox"/>	FBQ	At the top level, managers spend more time on <input type="text"/>	planning and organizing				
<input type="checkbox"/>	FBQ	The executive officers can be regarded as the <input type="text"/> and supervisors and not the administrators or top level managers.	middle level managers				
<input type="checkbox"/>	FBQ	A <input type="text"/> is a guide to action and provides the direction that all organizational efforts will follow.	policy				
<input type="checkbox"/>	FBQ	The word "Administration" concerns the laying down of <input type="text"/>	policies				
<input type="checkbox"/>	FBQ	Managing is concerned with <input type="text"/>	productivity				
<input type="checkbox"/>	FBQ	<input type="text"/> is important to any level in an organization	Management				
<input type="checkbox"/>	FBQ	<input type="text"/> say that management as a process is designing and maintaining an environment in which individuals, working together in groups, efficiently accomplish selected aims.	Wehrich and Koontz				
<input type="checkbox"/>	MCQ	Reasons for centralization of authority exclude	Prestige Symbol	increasing cost	Lowering cost	Creating more uniformity	B
<input type="checkbox"/>	MCQ	Under centralization of authority and position will be created.	horizontal levels	vertical levels	higher levels	lesser levels	D
<input type="checkbox"/>	MCQ	The board provide leader and that is why who ever is going to be elected or appointed to the board must be a matured individual capable of contributing constructively to the leadership role of the board.	False	True	a and b above	none of the above	B
<input type="checkbox"/>	MCQ	The corporate objectives of the organization are also determined by the board, which also provides the guidelines for each department to set its objectives.	True	False	a and b above	none of the above	A
<input type="checkbox"/>	MCQ	Members of the board are drawn from the.....	stock broker	share holders	store keepers	production manaders	B
<input type="checkbox"/>	MCQ	Centralization of authority is one source while..... is the spreading of authority take decisions down the organization line.	itemisation	decentralization	demacation	all of the above	B
<input type="checkbox"/>	MCQ	There are necessary and sufficient conditions which must be on ground before delegation of authority can work. This includes.....	delegate by expected results	Selecting an appropriate subordinate for delegation	Maintaining parity of authority and responsibility	A, B and C	D

<input type="checkbox"/>	MCQ	The recognized disadvantages of delegations of authority is not.....	delegation is the reluctance of some subordinates to take higher responsibility because of fear of criticism, feeling of inadequacy and other negative attitudes.	delegation is retrieved again by the unwillingness of some managers to accept risks which will occur if subordinates should make decisions.	Some managers fail to delegate because they felt that the subordinates will make better decisions than the ones they would have made if there was no delegation.	Some managers will prefer to perform all activities by not taking decisions.	D
<input type="checkbox"/>	MCQ	The recognized advantages of delegation exclude.....	It increases the manger's burden since a manager generally has responsibility for more tasks than he can perform.	the subordinate to whom the tasks is delegated to is being developed.	It provides continuity by making sure that once as employee leaves, another one takes over his position and performs the necessary tasks since he has been trained previously through delegation.	It makes it possible for the organization to expand because there will be a ready pool of tested officers (subordinates) that can be posted to man the new positions and roles that the organization has created.	A
<input type="checkbox"/>	MCQ	Limitations of staff Relationships are.....	Absence of responsibilities for results	Undermining line authority	all of the above	none of the above	C
<input type="checkbox"/>	MCQ	Advantages of Staff Relationship are.....	though the professional advice that the staff manager provides from time to time manager make the work of the line manager to be easier.	rising from "a" above, there is improvement on the quality of the work of the line manager in two ways.	A, B and D	Staff manger may recommend necessary desirable changes in line with the changes in the external environment of the organization, which in turn make the organization to adjust positively and hence be able to compete favorably with their competitors.	C
<input type="checkbox"/>	MCQ	Delegation of authority is used to mean the granting of right and approval from a superior source to a subordinate to function within prescribed limits.	True	False	a and b above	none of the above	A
<input type="checkbox"/>	MCQ	Authority and responsibility always go together and they can.....	be separated	not be separated	a and b above	none of the above	B
<input type="checkbox"/>	MCQ	Centralization of authority is a rare case because absolute centralization means that there is no	profit	shareholder	organization	management board	C

<input type="checkbox"/>								
<input type="checkbox"/>	MCQ	Experts is only relevant to an organization when it is used to.....	accommodate problems and contributing to the attainment of organizational objectives	estimates problems and contributing to the attainment of organizational objectives	solve problems only.	solve problems and contributing to the attainment of organizational objectives	D	
<input type="checkbox"/>	MCQ	No management function can be performed in the absence of communication which can be.....	oral or written or multiple verbal	oral or written or horizontal verbal	oral or written or vertical verbal	oral or written or non verbal	D	
<input type="checkbox"/>	MCQ	Advantages of Product Departmentation exclude.....	Responsibility for profit making is again placed at a lower level, just as the case in respect of geographic form of departmentation.	Every thinking and action are not necessary so that the product may be successful in the market.	It provides good training ground for the position of the General manager or the Managing Director.	all of the above	B	
<input type="checkbox"/>	MCQ	Line Relationship implies.....	the shareholders to take action and make decisions.	the authority to take action and make decisions.	the authority to take action and make discipline.	the authority to take action and make production.	B	
<input type="checkbox"/>	MCQ	The overriding criterion for judging a department as being staff is that it is not involved directly in the.....	administrative process	marketing process	production process	financial process	C	
<input type="checkbox"/>	MCQ is grouping of activities so that they can reflect a primary interest in customers.	Departmentation by Customer	Departmentation by Production area	Departmentation by Geographic area	Departmentation by Market area	A	
<input type="checkbox"/>	MCQ	The..... is used not only to produce and to market but also to carry out the required engineering and services associated with the products.	authority	delegation	association	administration	A	
<input type="checkbox"/>	MCQform of departmentation is attractive to large scale organizations whose organizations spread over large geographic areas.	Departmentation by Financial area	Departmentation by Production area	Departmentation by Geographic area	Departmentation by Market area	C	
<input type="checkbox"/>	MCQ	Departmentation by enterprise function has the following function except.....	It shows in a logical manner the basic functions that are being performed in the organization.	The form of departmentation again follows the principles of occupational specialization.	The form of departmentation simplifies training. This means that whenever there is a new employee on the job, training can be organized for such employee.	all of the above	D	
<input type="checkbox"/>	MCQ	Basic enterprise functions are.....	Production	Selling	Financing	A,B and C	D	
<input type="checkbox"/>	MCQ	The features of an informal organization exclude.....	association not merely as social interactions	there is no common or consciously coordinated joint purpose among members even though they may be contributing to joint result	compatibility is a major criterion for such grouping. Since the informal groups exist in a formal group they can assist or interfere with the enterprise interests.	the form of punishment that the informal group members can give to an erring member is to ostracize him.	A	

<input type="checkbox"/>								
<input type="checkbox"/>	MCQ	Some equate an organization with , such as Guinness Nigeria Plc, Fan Milk of Nigeria Plc among others.	entrepreneur	corporation	an enterprise	a cooperative	C	
<input type="checkbox"/>	MCQ	Planning also ensures control through and feedback.	measurement	evaluation	implementation	itemisation	A	
<input type="checkbox"/>	MCQ	The persons in a formal organization must be able to communicate with one another through the appropriate channels which have been created. Consequently, the issue of keeping malice with a fellow worker(s) is ruled out because everything works in a formal organization without communication taking place.	True	False	a and b above	none of the above	B	
<input type="checkbox"/>	MCQ	A which is a social system has its roles deliberately created so that the objectives of the organization can be achieved.	formal organization	informal organization	line organization	staff organization	A	
<input type="checkbox"/>	MCQ	In an organization, nothing would done without	equipment	consumers	communication	managers	C	
<input type="checkbox"/>	MCQ	Through proper organizing all obstacles are	reduced	removed	evaluated	implemented	B	
<input type="checkbox"/>	MCQ	Organizing can be thought of as	identification and classification of required activities necessary for the accomplishment of the objectives of the organization	the grouping of the activities identified in 'a'	the assignment of the activities which have been grouped	A, B and C	D	
<input type="checkbox"/>	MCQ	The third Conditions for Organizing is.....	objective	authority	idea	association	B	
<input type="checkbox"/>	MCQ	Disadvantages of Planning exclude.....	The effectiveness of planning depends on the quality of data gathered and the assumptions made from them. If the quality is poor and assumptions not correct.	Planning is expensive as it involves considerable amount of time and money	Planning delays action because it is only when the plan is completed that the desired action can take place.	Planning prevent wastage.	D	
<input type="checkbox"/>	MCQ form the knowledge of and proficiency in activities involving methods, procedures and processes.	Technical skills	Human Skills	Management Skills	Conceptual Skill	A	
<input type="checkbox"/>	MCQ	For the Nigerian environment which is erratic and turbulent, short term objective is usually less than one year. This statement is link with.....	medium term	long term	short term	none of the above	C	
<input type="checkbox"/>	MCQrange from supplying of adequate product/services at reasonable prices to the customers, ensuring that the share holders get good dividends, giving employment to the members of the public, paying taxes to the government among others.	Increasing Productivity Objective	Social Obligation Objectives	Profit Objective	The Growth Objective	B	
<input type="checkbox"/>	MCQ	The idea of choice suggests that at least there must besolutions to the existing problem.	one	three	two	four	C	

<input type="checkbox"/>								
<input type="checkbox"/>	MCQ	The manager should determine the required resources needed in selecting an.....	action	option	a market	message	B	
<input type="checkbox"/>	MCQ	The data having been assembled, the next stage is for management to work out possible	production	solutions	expenditure	A and C above	B	
<input type="checkbox"/>	MCQ	A..... is therefore regarded as commitment to action.	decision	technology	market	all of the above	A	
<input type="checkbox"/>	MCQ provides more revenue to the organization and promotion opportunities for the employees.	Adequate machineries	Adequate growth	Adequate office space	Adequate market	B	
<input type="checkbox"/>	MCQ	Long term Objective is usually.....	static in five years	less than five years	within one year	more than five years	D	
<input type="checkbox"/>	MCQ	The types of objectives are indicated in the time in which the objectives are to be accomplished. There are therefore..... objectives.	2	3	5	9	B	
<input type="checkbox"/>	MCQ	Planning and decision making cannot take place unless there is	subject	system	data	choice	B	
<input type="checkbox"/>	MCQ	In the process of planning in an organization..... is being made.	taxation	decision	employment	production	B	
<input type="checkbox"/>	MCQ is defined as the design of a desired future and of effective and efficient way of bringing it about.	Management	Administration	Planning	Economics	C	
<input type="checkbox"/>	MCQ is aimed at calculating or predicting what is likely going to happen in the future.	Statistic	Forecasting	Logistic	none of the above	B	
<input type="checkbox"/>	MCQ is the ability to solve problems in ways that will benefit the organization.	Active Skill	Design skill	Managerial skill	Conceptual Skill	B	
<input type="checkbox"/>	MCQ involve cooperating with one another as a team by creating an environment when people feel secured and free to express their opinions.	Human Skills	Technical skill	Managerial skill	Conceptual Skill	A	
<input type="checkbox"/>	MCQ	Increasing productivity lowers of the product.	unit cost	average cost	total cost	all of the above	A	
<input type="checkbox"/>	MCQ	Linked to is the productivity objective.	taxation objective	profit objective	marketing objective	technology objective	B	
<input type="checkbox"/>	MCQ	A business organization must have an objective showing its nature, that is its	vision statement	mission statement	statement of objectives	philosophy	B	
<input type="checkbox"/>	MCQ	The features or characteristics of a good objective includes.....	It must be specific	Realistic	Measurable	A, B and C	C	
<input type="checkbox"/>	MCQ	Those that practice management by carrying out the functions of management are called	managers	share holders	stock brokers	all of the above	A	
<input type="checkbox"/>	MCQ	The aim of all managers whether a senior manager or a junior one is the same. It is to make surplus or what some people called.....	survival	growth	profit	budget	C	
<input type="checkbox"/>	MCQ	The manager, always aim towards..... so that the unit cost will always be smaller.	producing more	producing less	producing at constant	producing without VAT	A	

<input type="checkbox"/>								
<input type="checkbox"/>	MCQ	The appropriate Law(s) to..... the business depends on the type of business and we have different forms of business organizations.	register	market	locate	finance	A	
<input type="checkbox"/>	MCQ	CAMD means.....	Companies and Applied Matters Decree	Companies and Allied Matters Department	Companies and Allied Matters Directorate	Companies and Allied Matters Decree	D	
<input type="checkbox"/>	MCQ	Limited liability Company demerit include.....	ease of ownership transfer	it costs more to set up	more legal requirements are involved	more government regulations	A	
<input type="checkbox"/>	MCQ	The concerns the norms, tastes, and habit of the target population in the community.	market environment	social environment	financial environment	competitive environment	B	
<input type="checkbox"/>	MCQ	Population and its distribution constitutes the target markets for goods and services. This can be linked with.....	Political Environment	Demographic Environment	Social Environment	Financial Environment	C	
<input type="checkbox"/>	MCQ	The employees in a formal organization must share a purpose and the purpose is the reason why the organization	increase productivity	managed production	pays tax	is in existence	D	
<input type="checkbox"/>	MCQ determine business practices and investment climate in the economy.	Government policies	Business policy	Market policy	none of the above	A	
<input type="checkbox"/>	MCQ	Partnership business merits exclude.....	Profits are shared	Liability is shared	More experience of others are received	More capital is put into the business	A	
<input type="checkbox"/>	MCQ	Sole Proprietorship or one man business or one woman business advantages exclude.....	it is simple to start	small registration fee is required	owner bears the loss alone	owner is the over all boss	C	
<input type="checkbox"/>	MCQ	Nigeria has an estimated area of square kilometer	941849	899000	700000	800000	A	
<input type="checkbox"/>	MCQ devote equal time to planning, organizing and leading, that is, equal time to administration and execution.	Production managers	Marketing managers	Line managers	Middle level managers	D	
<input type="checkbox"/>	MCQ	At the top level, managers spend more time on	planning and organizing	staffing and profit making	marketing	politicizing	A	
<input type="checkbox"/>	MCQ	The executive officers can be regarded as the..... and supervisors and not the administrators or top level managers.	technical managers	lower level managers	middle level managers	none of the above	C	
<input type="checkbox"/>	MCQ	A..... is a guide to action and provides the direction that all organizational efforts will follow.	market	management	company	policy	D	
<input type="checkbox"/>	MCQ	The word "Administration" concerns the laying down of.....	policies	bifurcate	ethics	budget	A	
<input type="checkbox"/>	MCQ	Managing is concerned with	cost minimization	productivity	profit maximization	distribution	B	
<input type="checkbox"/>	MCQ is important to any level in an organization	Management	Marketing	Distribution	Production	A	
<input type="checkbox"/>	MCQ say that management as a process is designing and maintaining an environment in which individuals, working together in groups, efficiently accomplish selected aims.	Wehrich and Smith	Wehrich and Paul	Wehrich and Peters	Wehrich and Koontz	D	

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