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☐	Question Type	Question	A	B	C	D	Answer	Remark
☐	FBQ	Data [____] is the process of reducing some voluminous data into less voluminous data.	summarization					eExam
☐	FBQ	Data [____] is the process of investigating and identifying the attributes or characteristics of a particular set of data.	analysis					eExam
☐	FBQ	[____] search is the type of search the searcher only knows the subject or topic of the information required from a data store, and is not sure whether there are any specific data in the store that can provide the information.	Subject					eExam
☐	FBQ	Information [____] is the process by which a person searches through a data store for some data or information.	retrieval					eExam
☐	FBQ	The [____] field of a table is the field in the record structure of a table data in which will be used to identify each record in the table.	primary key	Golden key				eExam
☐	FBQ	[____] is a data type used for monetary values or numbers requiring rapid calculations.	Currency					eExam

☐	FBQ	In Microsoft access [____] requires you to specify the type of database to create.	Save as					eExam
☐	FBQ	In Microsoft access [____] requires you to specify a name for the database.	File name					eExam
☐	FBQ	In Microsoft access [____] requires you to select a folder from the corresponding drop down menu.	Save in					eExam
☐	FBQ	[____] is the word used to describe the process of adding, modifying or deleting data in a table.	Updating					eExam
☐	FBQ	[____] refers to the amount of character spaces that will be provided for entering data in the field.	Field width	Field size				eExam
☐	FBQ	[____] refers to a field that will contain different types of characters - alphabetical, numeric, special.	Character	Text				eExam
☐	FBQ	[____] refers to the type of data that can validly be entered into the field.	Field type	Data type				eExam
☐	FBQ	[____] refers to the name, label or heading for a field. A field name should be one that reveals the type of data stored in the field	Field name	Field label				eExam
☐	FBQ	A [____] is either a selective or a comprehensive list or summary of the data in records of one or more data tables in a database.	report					eExam
☐	FBQ	A [____] table is created when a query instruction is performed by the DBMS.	query					eExam

	FBQ	A _____ is a statement that instructs a DBMS to find and display from a database all data that meet some criteria.	query					eExam
	FBQ	A _____ is a pre-defined way of viewing or displaying some or all the records and fields in a data table.	view					eExam
	FBQ	_____ refers to a pre-defined format for entering data into one or more data tables in a database.	Form	Forms				eExam
	FBQ	DBMS is designed to create a particular kind of data file known as the data _____.	table					eExam
	FBQ	A _____ is as a set of computerized and linked files that have been created with a database management system for storing the data of an organization or information system.	Database					eExam
	FBQ	The _____ record was a popular media for storing sound data before the arrival of audio and video tapes and CDs.	gramophone					eExam
	FBQ	_____ is the general word used to describe all miniature but non-computerized storage media such as film rolls, film slides, microfiche, etc	Microforms					eExam
	FBQ	Data were initially stored on paper by writing _____ until printing was invented.	long hand	longhand				eExam
	FBQ	Paper became a media for storing data when _____ was invented.	papyrus					eExam

☐	FBQ	Data [____] refers to the extent to which a set of data expresses accurate and true information about an entity.	validity					eExam
☐	FBQ	Data [____] refers to the preciseness or exactness with which data describes or expresses information about an entity.	accuracy					eExam
☐	FBQ	Data [____] refers to the processes and methods by which the accuracy, validity and reliability of data is ensured at the different stages of the data management cycle.	quality control					eExam
☐	FBQ	Data [____] is a term often used to refer to the automatic capture and recording of data by mechanical and computer input devices.	capture					eExam
☐	FBQ	Data [____] is often undertaken by a system or organization during laboratory or field studies.	collection					eExam
☐	FBQ	[____] data are data that someone had previously created, collected, stored or published.	Secondary					eExam
☐	FBQ	[____] data are data that are being created or recorded for the first time.	Primary					eExam
☐	FBQ	A [____] data model is one whereby data records are grouped or interrelated in terms of being super-ordinate or subordinate to one another.	Hierarchical					eExam

	FBQ	Data [____] is the method of imposing a meaningful or logical structure on data or records.	model					eExam
	FBQ	[____] data are those that have not been so defined and arranged.	Unstructured					eExam
	FBQ	[____] data are data that have been uniformly or logically defined and arranged to facilitate human and machine processing and understanding.	Structured					eExam
	FBQ	A [____] is a set of statements that describe the circumstances, objectives and constraints to be followed by people in an organization or information system concerning a particular activity or issue.	Policy					eExam
	FBQ	The recognition of information as a vital resource has given rise to a branch of management known as information [____]	resource management					eExam
	FBQ	[____] are input to a computer through input equipment or devices connected to the computer's central processing unit	Data					eExam
	FBQ	[____] are machines that have been designed to accept data, to store, process and communicate the data, and produce other data.	Computers	Computer				eExam
	FBQ	10000001 equals [____] in decimal	129					eExam
	FBQ	9.870E-04 equals [____] in decimals	0.000987					eExam

☐	FBQ	2.390E-01 equals [____] in decimals	0.239						eExam
☐	FBQ	1.266E+01 equals [____] in decimals	12.66						eExam
☐	FBQ	[____] give direction to the activities of a system.	Goals	Objectives					eExam
☐	FBQ	[____] are the mutually dependent components of a system.	Sub-systems						eExam
☐	FBQ	[____] is defined as a set of mutually interdependent components all contributing toward the achievement of some goal or objectives.	system						eExam
☐	FBQ	[____] aim to provide, or facilitate access to data and information for a particular group of people, who may be researchers, managers, students, or the public	Information systems						eExam
☐	FBQ	[____] may be described as a set of interdependent activities designed to provide data and/or information to people.	Information system						eExam
☐	FBQ	Data [____] and transfer refers to the process of transporting data across space and time through different media such as documents and computer and telephone networks.	communication						eExam
☐	FBQ	Data [____] and protection refers to the process of providing either special protection or secure long-term storage for extremely valuable data	archiving						eExam

☐										
☐	FBQ	The fundamental principle about data storage and retrieval is that data should always be stored carefully and _____ to enable fast and efficient retrieval of the data at a later time.	systematically							eExam
☐	FBQ	Data storage and _____ refers to the physical storage and retrieval of data from different types of media, such as paper and computer media. Paper has been the traditional medium for storing and retrieving data and information.	retrieval							eExam
☐	FBQ	Data validation and _____ refers to the process of verifying and certifying that the data that have been created, collected or acquired from other sources meet certain minimum standards of accuracy and consistency.	quality control							eExam
☐	FBQ	Data _____ and creation refers to the process of actually creating or collecting data in line with the data policies	collection							eExam
☐	FBQ	Data organization is an aspect of _____ data	Management							eExam
☐	FBQ	Data _____ refers to the various activities that must be performed by individuals or organizations to ensure that only useful data are created for conveying information	Management							eExam
☐	FBQ	The aim of data organization is to facilitate effective storage, transfer, computation or interpretation of the data by either human beings or _____.	Machines	Machine						eExam

☐								
☐	FBQ	Data [____] is concerned with the selection, combination, arrangement and formatting of symbols such as words, numbers and images to form data.	Organization					eExam
☐	FBQ	[____] is a large pool of meaningfully interconnected ideas possessed by someone.	Knowledge					eExam
☐	MCQ	The process of making decisions about what data should be created and for what purpose is referred to as which of the following?	Data definition	Data policy-making	Data collection	Data creation	B	eExam
☐	MCQ	A medium that has been used to convey data symbols is called which of the following?	Data source	Data store	Data mart	Data stream	A	eExam
☐	MCQ	When entering data in database the keyboard is used for entering which of the following?	Alphabetical characters	Numerical characters	Special characters	All of the options	D	eExam
☐	MCQ	Which of the following is usually described in terms of variables such as accuracy, validity and adequacy?	Data quality	Data structure	Data validity	Data accuracy	A	eExam
☐	MCQ	The arrangement of chapters, sections and subsections in a textbook is an example of which of the following data models?	Hierarchical	Consolidated	Network	Distributed	A	eExam
☐	MCQ	Which of the following is a basic guide to action that sets the boundaries within which data management activities take place?	Data policy	Data security	Data access control	Data management	A	eExam
☐	MCQ	A set of statements that describe the circumstances, objectives and constraints to be followed by people in an organization concerning a particular activity or issue is called which of the following?	Law	Rule	Norm	Policy	D	eExam
☐	MCQ	Information systems in particular must process data and information for people and other systems in their environments.	Agree	Disagree	All of the above	None of the options	A	eExam

☐	MCQ	Which of these is not a feature of a system?	Goal or objectives	Sub-systems	Direction	Environment	C	eExam
☐	MCQ	Motor car engine can be considered as a good example of a system	Agree	Disagree	Unsure	None of the options	A	eExam
☐	MCQ	Information system does not provide access to data to one of the following	Researchers	Analysers	Managers	Students	B	eExam
☐	MCQ	Data display and presentation is a critical last stage in the data management cycle	Agree	Disagree	Unsure	None of the options	A	eExam
☐	MCQ	Data protection are often performed to ensure that data are protected from which of the following?	Loss	Theft	Damage	All of the options	D	eExam
☐	MCQ	One of these is a process in data management life-cycle	Data transforming	Data policy making	Data sorting	Data identification	B	eExam
☐	MCQ	Statistical data are expected to be arranged into informative tables	Agree	Disagree	Unsure	None of the options	A	eExam
☐	MCQ	The aim of data organization is to facilitate which of the following?	effective storage	transfer,	computation	All of the options	D	eExam
☐	MCQ	One of these is not a disadvantage of manual analysis of data	Tideousness	Error-prone	Time consuming	None of the options	D	eExam
☐	MCQ	Information systems invariably have sub-systems.	Agree	Disagree	Unsure	None of the options	A	eExam
☐	MCQ	Information systems and sub-systems also require _____ for performing their data management activities	Resources	Requirement	Processes	Options	A	eExam
☐	MCQ	The in-depth study of the old system usually doesn't aim to find out how data are being managed by the old system	Agree	Disagree	Unsure	None of the options	B	eExam
☐	MCQ	Studies of the existing system aim to collect data and information for improving the system designer's knowledge about the existing system.	Agree	Disagree	Unsure	None of the options	A	eExam
☐	MCQ	System implementation is likely to encounter less problems if the system design is very good	Agree	Disagree	Unsure	None of the options	A	eExam

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☐	MCQ	Which stage of the software development lifecycle is aimed at determining the kind of information that will be required by system users?	Feasibility study	user requirements analysis	design of new system	analysis of the old system	B	eExam
☐	MCQ	When someone is searching for all economics books in the library catalogue but without having any specific book in mind, which data retrieval type will be used?	Subject search	Known-item	Key search	Query search	A	eExam
☐	MCQ	Which of the following is a statement that instructs a DBMS to find and display data from a database all data that meet some criteria?	Instruction	Query	Procedure	Function	B	eExam
☐	MCQ	Which of the following is a pre-defined way of displaying some or all the records and fields in a data table?	View	Model	Schema	Table	A	eExam
☐	MCQ	77.44E04 is equivalent to which of the following?	774400	7744000	77440	77440000	A	eExam
☐	MCQ	Logically structured data are likely to convey better _____	Meaning	Information	Result	None of the options	B	eExam
☐	MCQ	When someone is looking for the name of a particular person, "Madu Okey", in a telephone directory, which data retrieval type will be used?	Subject retrieval	Topical search	Known-item	Key search	C	eExam
☐	MCQ	Which of the following is used to describe the information one is looking for in a data store?	Search term	Search language	Index	Key	A	eExam
☐	MCQ	Which of the following is a major data collection method used in organizations?	Direct observation	Interviews	Questionnaires	All of the options	D	eExam
☐	MCQ	If 1000 bytes make 1KB, How many bytes are in 1 GB?	1000000000000	10000000000000	100000000000	None of the options	D	eExam
☐	MCQ	In a DBMS, predefined formats for entering data into one or more tables in a database is called which of the following?	Template	Form	View	Query	B	eExam

☐	MCQ	Which of the following defines a set of activities that begin at a specific date and end at another specific date in a software development lifecycle?	Project	Procedure	Process	Program	A	eExam
☐	MCQ	A byte consists of how many bits?	7	8	7 or 8	None of the options	B	eExam
☐	MCQ	Numeric data comprise mostly of _____	Words	Decimal	statistics	None of the options	D	eExam
☐	MCQ	Data and information, retrieval is the_____ of data and information _____	Storage, collected	Reversal, storage	Reversal, collected	Update, retrieval	B	eExam
☐	MCQ	The following are features of a system except_____	Sub-system	Resources	Activities	Analysis	D	eExam
☐	MCQ	Data and information retrieval enable information _____ to find, evaluate and use the data or information	Creators	Searchers	Collectors	Designers	B	eExam
☐	MCQ	The effectiveness of data organization and storage cant be assessed in terms of volume of data processed	Agree	Disagree	Unsure	Partial	A	eExam
☐	MCQ	Example of information searchers includes the following except	Readers of books	Readers of newspapers	Thesaurus	Game players	D	eExam
☐	MCQ	What device can be used to input pictures into the computer	Voice	Scanner	Sounds	Signals	B	eExam
☐	MCQ	Convert 64 to binary number	10000	100001	1100011	None of the options	D	eExam
☐	MCQ	_____ is an example of a system	sub-system	Information system	Unit	None of the options	D	eExam
☐	MCQ	Convert 1101 to Decimal	11	12	13	14	C	eExam
☐	MCQ	Convert 1111 binary number to decimal number	13	15	14	11	B	eExam
☐	MCQ	A datasheet view doesn't enable one to update data in a table.	Agree	Disagree	Unsure	None of the options	B	eExam
☐	MCQ	A medium that has been used to convey data symbols can be referred to as	Data stream	Data store	Data mart	Data source	D	eExam

☐	MCQ	Which of the following refers to activities that must be performed by individuals and organizations to ensure that only useful data is created for conveying information?	Data manipulation	Data mining	Data management	Data storage	C	eExam
☐	MCQ	One of these is a type of information retrieval method from a data store	Known-item retrieval	Retrieval	All of the above	None of the options	D	eExam
☐	MCQ	One of these is a harzard that can affect paper madia	Rodents	Politics	Animals	Device overuse	A	eExam
☐	MCQ	Data cant be lost when an organization or information system makes the mistake of using non-standard computer hardware	Agree	Disagree	Unsure	None of the options	B	eExam
☐	MCQ	Which of the following is the equivalent of -4.563E+02?	-4.563	-456.3	-45.63	-4563	B	eExam
☐	MCQ	Data analysis usually entails one of the following	Data summarization	Data transformation	Data aggregation	All of the options	D	eExam
☐	MCQ	The process of determining the formats in which data will be created, acquired, stored and transferred is referred to_____	Data creaion	Data policy-making	Data mining	None of the options	D	eExam
☐	MCQ	One of these is a disadvantage of manual methods in data analysis.	Tedious	Error-prone	Time consuming	All of the options	D	eExam
☐	MCQ	The process of verifying and certifying that the data created or collected from other sources meet minimum standards of consistency and accuracy is called_____	Data analysis	Data storage	Data presentation	None of the options	D	eExam
☐	MCQ	Which of these can be referred to asthe process of transporting data across space and time through different media ?	Data analysis and summarization	Data communication and transfer	Data archiving and protection	Data definition and structuring	B	eExam
☐	MCQ	Feasibility study of candidate new systems is a stage of system development cycle	Agree	Disagree	Unsure	None of the options	A	eExam
☐	MCQ	The first stage of the system development life cycle is ascertaining users' information requirement	Agree	Disagree	Unsure	None of the options	A	eExam

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