Question <p>Sentence length and types are grouped under one of the following aspects of a paragraph</p>

Question <p>One of these factors is directly linked to ideas which a writer wishes to convey in writing</p>

Question <p>A retrospective approach to paragraph writing involves one of the following processes</p>

Question <p>A concurrent approach to paragraph writing involves one of the following options</p>

Question <p>One of the following options is grammatically correct</p>

Question <p>One of the following sentences expresses a relationship of equal grammatical unity</p>

Question <p>The capitalised item in “he travelled to lagos BUT did not see his brother” expresses one of the following options</p>

Question <p>The capitalised item in “he will marry her IF her parents agree” expresses one of the following options</p>

Question <p>Ellipsis as a device is used in writing for one of these purposes</p>

Question <p>One of these options is a compound-complex sentence</p>

Question <p>An association is usually required to present one of the following documents to open a bank account</p>

Question <p>The summary of the written record of the previous meeting of an association could be circulated to one of these groups</p>

Question <p>Which of these is an ideal means of informing members about a meeting where Internet services are available?</p>

Question <p>One of the following participants can contribute while taking notes of an organisation’s monthly meeting</p>

Question <p>News of bereavement is usually included under one of the following sections of the records of a meeting</p>

Question <p>The list of members who are absent from a meeting after obtaining permission is usually written under the \_\_\_ section</p>

Question <p>One of these aspects of a meeting cannot be carried out if members’ names are misspelt in the records of the previous meeting</p>

Question <p>The session of a meeting where members raise observations which are not included in the agenda is known as \_\_\_</p>

Question <p>These two members of an association must sign the records of a meeting</p>

Question <p>The body of a letter is presented in form of one of the following options</p>

Question <p>Which one of the following options refers to a writer’s clear handwriting?</p>

Question <p>An informal letter usually ends with \_\_\_\_ sincerely</p>

Question <p>One of these forms of letter writing will accept contrasted forms.</p>

Question <p>All but ONE of these options are types of PSA</p>

Question <p>PSA could be designed to achieve all but ONE of these aims</p>

Question <p>One of the following language varieties would be appropriate for a PSA designed for people living in the suburbs of Warri in Nigeria</p>

Question <p>All but ONE of the options are examples of printed announcements</p>

Question <p>A memorandum is short and precise because of one of the following factors?</p>

Question <p>A transmittal document is usually presented in the form of one of the following options</p>

Question <p>A list of related works mentioned in a research is included under one of these aspects of a report</p>

Question <p>The audience can read along from copies of one of these types of speeches while the speaker addresses them</p>

Question <p>One of the terms below refers to sources of quotations that are written at the bottom of the pages of a long essay</p>

Question <p>The \_\_\_ word RSVP means ‘Please respond’</p>

Question <p>One of these factors will likely make an invited guest feel out of place at an event if flouted</p>

Question <p>Relevant works consulted while trying to get a theoretical framework for a research are usually discussed in one of the following sections of a long essay</p>

Question <p>One of the options in parenthesis (concurrent; retrospective) describes a monitored approach to paragraph development</p>

Question <p>One of the options in parenthesis (retrospective; concurrent) is the recommended approach to paragraph writing in an examination</p>

Question <p>Charles (hung; hanged) the calendar on the wall</p>

Question <p>The capitalised item in the passage: “mr ojo travelled to his village in ilesha yesterday. HE needed to see his mother” urgently is an example of a(n) \_\_\_\_\_\_ referent</p>

Question <p>The capitalised item in the passage: “she walked quietly into the room, sat down on the empty seat and looked straight ahead. UCHE was prepared for whatever outcome this meeting with her in-laws would have” is an example of a(n) \_\_\_\_\_\_ referent</p>

Question <p>The written records of decisions taken at a meeting of association members are known as \_\_\_\_</p>

Question <p>It is important that \_\_\_ is circulated among members of an association to inform them of a forthcoming meeting</p>

Question <p>The \_\_\_ of an organisation is not expected to contribute at a meeting because of her/his roles at the meeting</p>

Question <p>\_\_\_ refers to a move to bring a meeting to a close</p>

Question <p>\_\_\_ and date must be included in the endorsement of the written records of a meeting</p>

Question <p>Application for the post of clerk is a feature of a(n) \_\_\_ letter</p>

Question <p>An application letter should always close with \_\_\_ faithfully</p>

Question <p>Correspondences on the Internet are presented in form of \_\_\_</p>

Question <p>\_\_\_\_ is used as titles by women who do not want to disclose their marital status</p>

Question <p>The notice of an association’s inaugural meeting may not include the name of the \_\_\_\_\_</p>

Question <p>One of the options in parenthesis (addressee’s address; addresser’s address) is a feature of an informal letter</p>

Question <p>The straight and \_\_\_ styles are used in writing addresses in letter writing</p>

Question <p>The following items: Honey, Dear Uncle and Sweetheart are salutations found in \_\_\_ letter writing</p>

Question <p>A PSA is a (paid; free) commercial </p>

Question <p>A high rate of family planning compliance could be achieved through one of these means in parenthesis (law enforcers; appeal)</p>

Question <p>A PSA usually last between {#1} to {#2} seconds (Hint: Answer in figures)</p>

Question {100:SHORTANSWER:%100%30}

Question {100:SHORTANSWER:%100%60}

Question <p>A very brief summary of a research or report is known as \_\_\_\_</p>

Question <p>The term for the section where all authors whose works influenced a current research are mentioned is \_\_\_\_</p>

Question <p>A short write up written by someone who knows the events that led to a research is known as \_\_\_\_</p>

Question <p>A speech which moves the audience to take some actions is known as \_\_\_\_</p>

Question <p>The speaker of \_\_\_ speech may not be able to respond to questions if s/he presented on behalf of another person</p>

Question <p>The challenge of \_\_\_ speech is that the speaker may forget some parts of it while addressing the audience</p>

Question <p>\_\_\_ speech will likely be presented in a conversational style</p>

Question <p>\_\_\_ speech is often presented when an expected guest fails to turn up for the event</p>

Question <p>A speech is usually addressed to a(n) \_\_\_\_</p>

Question <p>\_\_\_ is the full meaning of the acronym RSVP</p>

Question <p>\_\_\_ audience may likely disrupt a speech if they are not well managed</p>

Question <p>The data collection of a research is discussed under the \_\_\_\_ section of a long essay</p>

Question <p>When a host sends out \_\_\_ after an event, it shows that s/he appreciates the guests for attending the event</p>

Question <p>People who attend an event because the host sent a card to them are called \_\_\_\_</p