

**NATIONAL OPEN UNIVERSITY OF NIGERIA**

**University Village, NnamdiAzikwe Express Way**, **Plot 91, Cadastral Zone, Jabi,**

**Jabi, Abuja**

**Faculty of Agricultural Sciences**

**FIRST SEMESTER EXAMINATION: June/July**

**Programme: Agricultural Extension and Management**

**Course Code: AEM 507 Course Title: Management of Agricultural Extension Personnel**

**Total Score: 100 Marks Credit Unit: 3**

**Instruction: Answer any five (5) Questions Time Allowed: 3 Hours**

1. a. What is management of an organization? **3 marks**
2. Trace the implications of management in Agricultural Extension Administration? **8 marks**
3. Briefly discuss the different roles of management in an organization. **9 marks**
4. a. Discuss the different conditions for effective extension management.**15 marks**
5. Highlight five purposes of management theories in extension. **5 marks**
6. a. Discuss basic core competencies required in Agricultural Extension Management as adapted from North Carolina Cooperative Extension. **10 marks**
7. List and discuss any five personnel management processes. **10 marks**
8. a. Define the term Staff Recruitment. **6 marks**
9. List and highlight the procedures for Staff Selection. **8 marks**
10. Enumerate the crucial factors to consider before any staff recruitment takes place. **6 marks**
11. Write short notes on any four headings;
12. Orientation Training **5 marks** d.Contingency Planning. **5 marks**
13. Reasons for Coordination **5 marks** e. Reasons for Planning 5 **marks**

c.In Service Training **5 marks** f.Essence of Organizing **5 marks**

1. Write short notes on any four headings;
2. Need for Budgeting **5 marks** d. Five principles of Guiding the Task of a personnel Manager **5 marks**
3. Conditions necessary for effective supervision **5 marks** e. Steps in Reporting **5 marks**

c.Principles of effective Control **5 marks** f. Types of Domination **5 marks**

1. a. Explain the term centralization and decentralization on Agricultural extension administration **5 marks**

b. Outline and discuss the two different types of structures in an extension organization. **6 marks**

1. Briefly highlight any two schools of management thought that have evolved over the years

**9 marks**