



NATIONAL OPEN UNIVERSITY OF NIGERIA

University Village, Nnamdi Azikiwe Expressway, Plot 91, Cadastral Zone, Jabi, Abuja

Faculty of Agricultural Sciences, Dept. of Agricultural Economics and Extension

PoP Exam Question October/November 2019

Course Code: AEM507

Course Title: Management of Agricultural Extension Personnel

Credit Unit: 3

Total Score: 70 Marks

Time Allowed: 3 Hours

INSTRUCTION:

Answer Compulsory question 1 (30 marks) and any four questions (10 marks each)

1. (a) Explain the concept of supervision in agricultural extension (5 marks)
(b) Itemize six (6) roles of a supervisor in agricultural extension (6 marks)
(c) (i) What is departmentalization? (2 marks)
(ii) Discuss four (4) basis or reasons upon which an organization could be departmentalized (8 marks)
(d.) Explain three (3) functions of management as relates to extension (9 marks)
2. (a) Discuss briefly the essence of management in extension (4 marks)
(b) Discuss the Functional Theory of Agricultural Extension Management (6 mks)
3. (a) List any four (4) aids used for staff selection in an organization (2 marks)
(b) Discuss the four (4) aids as listed in (3a.) above (8 marks)
4. (a) Briefly discuss budgeting (2 marks)
(b) Itemize the needs for budgeting in personnel management (8 marks)
5. (a.) List eight (8) basic core competencies of agricultural extension management (4 marks)
(b) Discuss any six (6) of the listed competences in (5a.) above
6. (a) Briefly discuss the concept of planning as a function in a personnel department (4 marks)
(b) Discuss three (3) types of planning (6 marks)
7. (a) Discuss five (5) factors to consider during staff recruitment (5 marks)
(b) Enumerate five (5) administrative tools required in personnel management (5 mks)